

CSBG Recovery Act Local Plan

Please refer to your instructions prior to completing the Community Services Block Grant (CSBG) Recovery Act Local Plan.

Submit To:

Department of Community Services and Development
Attention: Community Services Division
P.O. Box 1947
Sacramento, CA 95812-1947

Section I - Agency Information

Agency LONG BEACH COMMUNITY SERVICES DEVELOPMENT CORPORATION
Address 3012 LONG BEACH BOULEVARD
City LONG BEACH

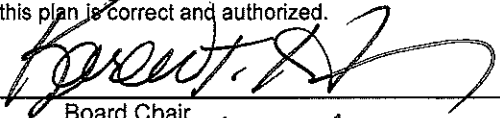
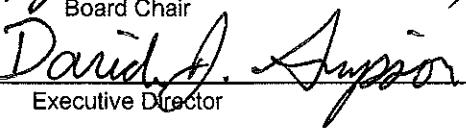
Agency Contact Person Regarding CSBG Recovery Act Local Plan

Contact Person DARICK J. SIMPSON
Title EXECUTIVE DIRECTOR
Phone 562-216-4600
Fax 562-591-4612
E-mail Address DSIMPSON@LBCCA.COM

Section II - Certification

- ☒ 1 As a part of the efforts to ensure transparency and accountability, the Recovery Act requires Federal agencies and grantees to track and report separately on expenditures from funds made available through the stimulus bill. Please check to acknowledge that your agency is aware of this requirement and has the capacity to track CSBG Recovery Act program activities and expenditures separately from all other CSBG or other funding, including activities and expenditures carried out by delegate agencies and other service providers supported by subcontracts under Recovery Act funding.

The undersigned hereby certify that this agency complies with the requirements of this CSBG Recovery Act Local Plan and the information in this plan is correct and authorized.


Board Chair

Executive Director

5/5/09
Date
5/5/09
Date

COPY

CSBG Recovery Act Local Plan

Section III - DUNS Number

Provide your agency's Data Universal Numbering System (DUNS) number. If your agency has not registered, do so and provide the number below.

DUNS Number 099-454-761

Section IV - CCR Number

Provide your agency's Central Contractor Registration (CCR) number. If your agency has not registered, do so and provide the number below.

CCR Number CAGE Number - 5FUP7

Section V - Verification of Public Inspection

Provide verification of public inspection of your agency's CSBG Recovery Act Local Plan. Documentation of public inspection must also be provided, (i.e. copy of web page, e-mail blasts, etc.)

A) Describe how your agency made this Local Plan available for public inspection.

LBCSDC posted its local plan to its agency website for public review on Friday, May 8 through Sunday, May 10, 2009. See Narrative V.A for a screen capture of the agency's web posting.

Section VI - General Plans

For each question in this section, provide a comprehensive narrative of what plans you have made to date.

A) Provide a description of Recovery Act projects for purposes of creating and sustaining economic growth and employment opportunities. Include a description of targeted individuals and families; services and activities; and how the services and activities are tailored to the specific needs of the community.

See Narrative VI.A.

B) Provide a description of the service delivery system for Recovery Act projects for purposes of providing a wide range of innovative services and activities. Include a description of the geographical area served.

See Narrative VI.B.

CSBG Recovery Act Local Plan

C) Describe how your agency will use Recovery Act funds to meet the short-term and long-term economic and employment needs of individuals, families and communities.

LBCSDC will use Recovery Act funds to provide the following services to clients: work readiness training for participants to become employable; volunteer opportunities that allow participants to develop marketable skills; education and training that will allow participants to acquire the skills, knowledge and abilities to obtain employment; apprenticeship/internship opportunities that allow participants to earn money while developing marketable skills; job development and placement activities that allow participants to obtain stable, unsubsidized employment; and job creation through subcontracts with local businesses and organizations.

D) Provide a description of how linkages will be developed to fill identified gaps in services, through the provision of information, referrals, case management and follow up consultations.

LBCSDC currently refers clients with needs that cannot be directly addressed by the agency to over 25 different agencies within the South Bay Area. The agency's case management staff maintains contact with local agencies that provide complementary services to LBCSDC service offerings, so that client needs may be addressed quickly and efficiently. LBCSDC is also in the final stages of deploying a comprehensive, web-based case management tool that will allow local agencies and municipal departments to coordinate client service provision on a far broader scale than currently possible, with access to up-to-date information about the services and programs available at over 100 agencies throughout the South Bay Area.

E) Provide a description of how Recovery funds will be coordinated with other public and private resources, to avoid duplication and/or supplanting.

In the development of its Recovery Act Local Plan, LBCSDC consulted with many local agencies regarding the most efficient use of its funding allocation, and selected those services and projects that met two strict criteria: 1) The service or project would fill an identified service gap based upon existing knowledge of the services and programs available in the community; and 2) The service or project, wherever feasible, leveraged existing resources available through LBCSDC or other local agencies. For example, the agency's determination to provide job supports to individuals and families who are either working or looking for work was based upon its consultations with local agencies regarding the provision of safety-net services, over 250 community needs surveys completed during April 2009 and historical information regarding client service requests from the agency.

F) Provide a description of how the funds will be used to support innovative community and neighborhood based initiatives related to the purposes of the Recovery Act, which promotes food, housing, health services and employment-related services and activities.

LBCSDC intends to use the majority of its funds to support employment-related services and activities, due primarily to the fact that the City of Long Beach is experiencing a higher level of unemployment than California and the nation as a whole. As described in narrative Section VI.C., the agency intends to provide a broad scope of employment-related services and activities suitable to address the employment needs of individuals ranging from basic employability, to skill enhancement in order to obtain better employment, to job supports for those already employed but experiencing a period of hardship. The agency's offerings are intended to appeal to multiple categories of job seekers, including displaced homemakers, recently-incarcerated adults, youth and those with limited employment history as well as experienced workers looking for a new career or a means of increasing earning power.

G) Provide a description of the community-needs assessment (which may be coordinated with community-needs assessments conducted for other programs).

See Narrative VI.G.

H) Provide a description of the service delivery system for benefit enrollment coordination activities for purposes of identifying and enrolling eligible individuals and families in Federal, State, and local benefit programs. Include a description of the geographical area served and a listing of sub-grantees provided the services and service areas.

As discussed in section VI.H., LBCSDC is in the process of implementing a comprehensive web-based application to be used by local social services agency staff to assist with identifying and enrolling clients in any and all benefit programs offered at the federal, state and local level. Agency staff will be able to enter basic eligibility data into the application for each client served, and create a reference sheet detailing the programs and services for which the client is eligible to receive, as well as information regarding application procedures, referral instructions and documentation required from the client in order to complete a benefit application. The geographic area to be served will be the City of Long Beach, located in southeastern Los Angeles County.

CSBG Recovery Act Local Plan

J) Describe your education and outreach projects to advertise and market the Recovery Act services and outcomes.

LBCSDC will implement an education, outreach and marketing initiative that will include state and local resources. By partnering with Cal/Neva we will benefit from the "Keeping The Promise Education & Outreach Project." This project will provide us with the proper media training and resources to launch an effective marketing strategy. In addition, LBCSDC will leverage local expertise that will develop a very strong "Social Media Networking" campaign that will enable us to immediately contact partners, clients and other community stakeholders with success stories, service updates, program outcomes and other important information.

Section VII - Energy Coordination

For each question in this section, provide a comprehensive narrative of what plans you have made to date.

A) Describe how your agency has/will establish a mutual referral service agreement with your local energy provider to ensure that clients receive services that support their progress towards achieving self-sufficiency.

Due to the recent withdrawal of Veterans in Community Service (VICS) from the Department of Energy's LIHEAP and Weatherization programs, LBCSDC currently refers clients requesting utility bill payment and/or home weatherization services to one of four entities as appropriate for each client's circumstances: the Department of Community Services and Development (LIHEAP and Weatherization); Southern California Edison (Weatherization and CARE); Southern California Gas Company (Weatherization and CARE); and/or United Way of Greater Los Angeles (Gas Assistance Fund and Electric Assistance Fund). Southern California Edison and Southern California Gas Company cross-refer clients to LBCSDC for contract weatherization services (enrollment and home assessments only at this time).

B) Describe the activities your agency will conduct to actively coordinate with the local energy program in employment training and job placement of clients.

Due to the recent withdrawal of Veterans in Community Service (VICS) from the Department of Energy's LIHEAP and Weatherization programs, LBCSDC currently has no local energy program to which to refer clients for training and job placement. The agency does hire and actively refer clients to private energy program providers for training and job placement in weatherization services, but does not have a formal referral contract established with any entity.

Section VIII - Workforce Development Projects and Activities

In this section, provide information on projects or activities that will be funded in part or totally by Recovery Act funds that will be administered by your agency. For each project or activity, include the following: title, cost, an estimate of the number of jobs created or retained, and a description of the project or activity.

A.1) Project/Activity #1

Title	Skill Enhancement Program (SEP)
Cost	\$254,906
Est. # of Jobs	<input checked="" type="checkbox"/> Created # 15 <input type="checkbox"/> Retained #
Description	In coordination with the Long Beach Workforce Development Board, LBCSDC will provide classes leading to certification in a variety of technical disciplines to at least 500 youth and adults who meet the Local Plan service eligibility guidelines.

A.2) Project/Activity #2

Title	Leadership And Mentoring Program (LAMP)
Cost	\$62,152
Est. # of Jobs	<input checked="" type="checkbox"/> Created # 20 <input type="checkbox"/> Retained #
Description	In cooperation with local employers, LBCSDC will provide summer internship opportunities to at least 20 youth between the ages of 16 and 21 who meet the Local Plan service eligibility guidelines.

CSBG Recovery Act Local Plan

A.3) Project/Activity #3

Title	Partnerships Leading Active Youth (PLAY)
Cost	\$112,889
Est. # of Jobs	<input type="checkbox"/> Created # <input checked="" type="checkbox"/> Retained # 10
Description	In partnership with the Long Beach Unified School District, Salvation Army and the City of Long Beach Department of Parks, Recreation and Marine, LBCSDC will offer free daily child care services to at least 75 children from lower-income families who attend the Long Beach Unified School District, as a means of providing employment support to parents who are working, in training programs or searching for work.

A.4) Project/Activity #4

Title	Asian Outreach Program (AOP)
Cost	\$36,264
Est. # of Jobs	<input checked="" type="checkbox"/> Created # 1 <input type="checkbox"/> Retained #
Description	In cooperation with the United Cambodian Community and/or the Long Beach chapter of the Cambodian Association of America, LBCSDC will facilitate agency program access by at least 100 members of the Asian community.

A.5) Project/Activity #5

Title	Community Advocacy and Family Services (CAFS)
Cost	\$327,830
Est. # of Jobs	<input checked="" type="checkbox"/> Created # 2 <input checked="" type="checkbox"/> Retained # 100
Description	In cooperation with Insight Center for Community Economic Development, local community-based organizations and municipal agencies, LBCSDC will establish a web-based program that will allow social service agencies to provide at least 1,000 lower-income individuals and families with accurate, up-to-date information about the programs and services available in the region.

A.6) Project/Activity #6

Title	Asset Development Program
Cost	\$98,738
Est. # of Jobs	<input checked="" type="checkbox"/> Created # 1 <input type="checkbox"/> Retained #
Description	In cooperation with United Way of Greater Los Angeles, LBCSDC will operate a Volunteer Income Tax Assistance (VITA) site, provide an Individual Development Account (IDA) program, and link clients to other asset-development programs throughout the region, with the intent to serve at least 200 individuals and families during the program period.

A.7) Project/Activity #7

Title	Agency Capacity Building
Cost	\$252,168
Est. # of Jobs	<input checked="" type="checkbox"/> Created # 3 <input type="checkbox"/> Retained #
Description	The agency intends to use a portion of its Recovery Act funds to expand its operational capacity in order to accomplish three objectives: maintain efficient employee management (especially in light of the need for the agency to rapidly increase its staffing), provide effective administrative support for agency activities and seek supplemental funding sources for long-term program sustainability.

CSBG Recovery Act Local Plan

In this section, provide information on projects or activities that will be funded in part or totally by Recovery Act funds that will be carried out by a delegate agency or other service provider pursuant to a subcontract with Recovery Act funds. For each project or activity include the following: title, subcontractor name, cost, an estimate of the number of jobs created or retained, and a description of the project or activity.

B.1) Subcontractor Project/Activity #1

Title	Prisoner Re-Entry Program (PREP)
Subcontractor	Goodwill Industries of Long Beach; Legal Aid Foundation of Greater Long Beach
Cost	\$47,750
Est. # of Jobs	<input checked="" type="checkbox"/> Created # 40 <input type="checkbox"/> Retained #
Description	Through a service contract with Goodwill Industries of Long Beach and in cooperation with the Legal Aid Foundation of Greater Long Beach, LBCSDC would provide case management and job placement services to 100 men and women aged 18 and over who are re-entering the community after a period of incarceration.

B.2) Subcontractor Project/Activity #2

Title	Energy and Environmental Program (EEP)
Subcontractor	Reliable Energy (planned); Conservation Corps of Long Beach
Cost	\$308,968
Est. # of Jobs	<input checked="" type="checkbox"/> Created # 10 <input type="checkbox"/> Retained #
Description	Through service contracts with the California Conservation Corp of Long Beach and Reliable Energy or other experienced energy services company, LBCSDC will expand its current energy conservation service offerings to provide home weatherization services to a minimum of 250 homes and "greenscaping" to a minimum of 100 homes in Long Beach.

B.3) Subcontractor Project/Activity #3

Title	
Subcontractor	
Cost	
Est. # of Jobs	<input type="checkbox"/> Created # <input type="checkbox"/> Retained #
Description	

CSBG Recovery Act Local Plan

B.4) Subcontractor Project/Activity #4

Title

Subcontractor

Cost

Est. # of Jobs

☐ Created #

☐ Retained #

Description

B.5) Subcontractor Project/Activity #5

Title

Subcontractor

Cost

Est. # of Jobs

☐ Created #

☐ Retained #

Description

B.6) If you specified any project/activity in B.1 – B.5, describe the process you will use to select the above subcontractor(s) to provide services funded in part or totally by the Recovery Act funds.

In each case where a subcontractor will be used to provide services funded by the recovery act, LBCSDC selected each entity based upon internal staff discussions, consultations with the LBCSDC Board of Directors and direct negotiations with the entities themselves. Due to the eleven-day turnaround time between the release and due date of the final local plan documents, no formal subcontractor selection process was feasible. Given this limitation, LBCSDC is cognizant of the need to maintain effective oversight of all subcontractors in order to ensure compliance with the local plan requirements.

CSBG Recovery Act Local Plan

In the section below list all projects or activities that will be funded in part or totally by Recovery Act funds, the applicable National Program Indicator (NPI) and a description of the project or activity.

C) Under the regular CSBG program, eligible entities use funds to provide services and activities addressing unemployment, education, better use of available income, housing nutrition, emergency services and/ or health to combat the central causes of poverty. Such services continue to be supportable under the CSBG Recovery Act. *In recognition of the Intent of the Recovery Act, agencies are encouraged to support employment related services and activities that create and sustain economic growth.*

<i>NPI</i>	<i>Project or Activity</i>	<i>Description</i>
NPI 1.1 Employment	Prisoner Re-Entry Program (PREP); Leadership and Mentoring Program (LAMP);	PREP: Through subcontracts, LBCSDC will provide case management and job placement services to 100 men and women aged 18 and over. LAMP: In cooperation with local employers, LBCSDC will provide summer internship opportunities to at least 20 youth between the ages of 16 and 21.
NPI 1.2 Employment Supports	Skill Enhancement Program (SEP); Community Advocacy and Family Services (CAFS)	SEP: In coordination with the Long Beach Workforce Development Board, LBCSDC will provide classes leading to certification in a variety of technical disciplines to at least 500 youth and adults. CAFS: LBCSDC will set aside job support funds for clients who require assistance in order to maintain or seek employment.
NPI 1.3 Economic Asset Enhancements and Utilization	Asset Development Program	In cooperation with United Way of Greater Los Angeles, LBCSDC will operate a Volunteer Income Tax Assistance (VITA) site, provide an Individual Development Account (IDA) program, and link clients to other asset-development programs throughout the region, with the intent to serve at least 200 individuals and families during the program period.
NPI 2.1 Community Improvement and Revitalization	Energy and Environmental Program (EEP); Partnerships Leading Active Youth (PLAY); Skill Enhancement Program (SEP)	EEP: Through service contracts, LBCSDC will expand its current energy conservation service offerings to provide home weatherization services to a minimum of 250 homes and "greenscaping" to a minimum of 100 homes in Long Beach. PLAY: LBCSDC will offer free daily child care services to at least 75 children from lower-income families who attend the Long Beach Unified School District. SEP: LBCSDC will provide classes leading to certification in a variety of technical disciplines to at least 500 youth and adults.
NPI 4.1 Expanding Opportunities through Community-Wide Partnerships	Community Advocacy and Family Services (CAFS)	LBCSDC will establish a web-based program that will allow social service agencies to provide at least 1,000 lower-income individuals and families with accurate, up-to-date information about the programs and services available in the region.
NPI 5.1 Broadening Resource Base	Agency Capacity Building	The agency intends to use a portion of its Recovery Act funds to expand its operational capacity in order to accomplish three objectives: maintain efficient employee management (especially in light of the need for the agency to rapidly increase its staffing), provide effective administrative support for agency activities and seek supplemental funding sources for long-term program sustainability.
NPI 6.2 Emergency Assistance	Community Advocacy and Family Services (CAFS); Prisoner Re-Entry Program (PREP)	CAFS: LBCSDC will set aside job support funds for clients who require assistance in order to maintain or seek employment. PREP: ii. Legal Aid Foundation of Greater Long Beach will provide criminal record expungement services to project participants and other members of the community.
NPI 6.3 Child and Family Development	Partnerships Leading Active Youth (PLAY)	PLAY: LBCSDC will offer free daily child care services to at least 75 children from lower-income families who attend the Long Beach Unified School District.

CSBG Recovery Act Local Plan

D) Provide a description of planned infrastructure investments, the purpose, total cost and the rationale for funding the infrastructure investment with funds made available under the Recovery Act. (Capital Improvements are not allowable costs per P.L. 105-285 Sec. 678F)

Not applicable.

E) Will your agency use a portion or all the Recovery Act funds for administrative costs? Check the appropriate box.

☒ Yes, our agency will use a PORTION of the Recovery Act funds for administrative costs.

☐ Yes, our agency will use ALL of the Recovery Act funds for administrative costs.

☐ No, our agency will NOT use any of the Recovery Act funds for administrative costs.

E.1) If you checked one of the "YES" boxes in E, explain how the funds allocated to administrative costs will be tracked to a measurable outcome.

The funds allocated to administrative expenses will be used to support general staffing and facilities costs necessary for the continued operation of the agency. This expense will be tracked to NPI 5.1, as the agency seeks to expand its funding base in order to continue offering programs and services begun under the Recovery Act after funding is discontinued in September 2010. As the agency develops a substantive performance history in the new programs, agency staff not directly tied to Recovery Act funds will be seeking supplemental funding in order to continue those programs.

Section IX - Required Disclosures

For each question in this section, disclose any unresolved findings and/or recommendations, or any legal proceedings.

A) List all non-CSD funded programs administered by the agency within the past three (3) years that have unresolved findings and/or recommendations or have been terminated as a result of deficiencies.

Not applicable.

B) List all legal proceedings the agency is currently involved in or has been in the past three (3) years. Include a brief description of the proceeding and the outcome. If the proceeding is currently, active provide the status.

Not applicable.

Section X - Barriers

For each question in this section, provide information on potential barriers to your agency's success.

A) Identify any barriers that your agency feels it may face in meeting the requirements of the Recovery Act (i.e., subcontracting, staffing, workforce development, compliance with reporting, performance).

The major barrier LBCSDC faces in meeting the requirements of the Recovery Act is being able to implement all designated programs by July 1, 2009 after this brief planning period. This will be somewhat mitigated by the agency's collaborations with partners that have a proven track record of program operation and service provision, as well as hiring management staff that is well-acquainted with the services and programs that will be provided through the local plan.